**NORTHUMBRIA PCC MINUTES**

**Title**

Business Meeting

**Date Location Duration**

31 May 2022 Teams/MEL 5.35pm-6pm

**Present:**

Kim McGuinness – Police and Crime Commissioner

Winton Keenen – Chief Constable (CC)

Debbie Ford – Deputy Chief Constable (DCC)

Ruth Durham – Chief of Staff of the OPCC

Adrian Pearson – Director of Planning and Delivery (OPCC)

Tanya Reade – Corporate Governance Manager (NP)

Kevin Laing – Chief Finance Officer (CFO)

**Apologies:** None

**OPEN SESSION**

1. **Minutes of the open session of Business Meeting held on 7 April 2022**

The minutes were agreed as a true record.

1. **Matters Arising**

There were no matters arising.

1. **National Issues Impacting on Policing**

The CC noted that the Police Uplift Programme was ongoing. There were nationwide challenges of attraction levels however this was being closely monitored.

The DCC made reference to the race action plan regarding Engagement and Scrutiny. The plan had been drafted and surveys would be disseminated across staff members and the public for feedback. Any issues would be dealt with as a priority. The PCC agreed to support and promote the survey in order to push responses. It was hoped the national plan would be published by January 2023.

1. **Provisional Capital Outturn as at 31 March 2022**

The CFO highlighted the main points from the circulated report. Particular attention was drawn to the Total Capital Spend and the variance from Q3 to Q4 being a reduction in spend of £5.359m. Appendices one and two gave a more detailed breakdown of spends.

Following a query from the PCC, the CFO advised that pre-ordered ICT equipment would not affect any future budget where slippage had occurred due to delayed delivery. However, regarding Estates, the rise of inflation would affect tenders however this would be taken into account when budgeting for future purchasing.

The Capital Programme for 2021/22 had been highlighted.

The PCC approved the Key Decision to note the provisional capital outturn as at 31 March 2022.

1. **Provisional Revenue Outturn as at 31 March 2022**

The CFO highlighted the main points from the circulated report.

The final outturn position for the overall Revenue Budget, at the end of the financial year, would be an under spend of £4.646m. This was subject to an audit.

Key movements had been highlighted as in the report covering the areas of Ill Health Pensions, Rates Rebates, NWOW and Digital Policing.

The final outturn position maintained the general reserve level above the 2% minimum for 2021/22 in accordance with the Reserves Policy.

The PCC approved the Key Decision to note the final Group Revenue Budget outturn position (subject to audit) of £315.597m as at 31 March 2022.

1. **Joint Strategic Risk Register**

The DCC highlighted the recent updates to the Force Risk Register as outlined in the report. These updates were as follows:

Finance – Reduction in funding and/or the arising of additional funding pressures which require changes to financial planning and/or a change to the resourcing of service delivery.

Digital Policing – Inability of the Force to respond effectively to service demand due to loss or failure of mission and business critical technology solutions.

Staff retention remained a challenge.

The Chief of Staff noted that the OPCC had been carrying out a review and tweaks would need to be made to the funding formula, alongside a review regarding partnership and collaboration which mainly involved bidding for funds due to the imbalance of resources partners may have available. The annual review would be carried out in line with the Force.

1. **Forward Plan – Open Session**

The forward plan had been noted.

1. **Any other business**

The DCC requested a meeting with the PCC and the Chief of Staff to discuss Serious Violence Duty. This would be set up with T/ACC Hutchison at the earliest opportunity.

1. **Date and Time of Next Meeting**

Thursday 21 July – 2pm – Middle Engine Lane/Teams