



Key Decisions

Title and Reference

Capital Strategy 2022/23 to 2025/26

(PCC/465/2022)

Summary

The Chartered Institute of Public Finance and Accountancy (CIPFA) Prudential Code for Capital Finance in Local Authorities requires Police and Crime Commissioners (PCC's) to have in place a Capital Strategy.

The Capital Strategy provides a high level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services along with an overview of how associated risk is managed and the implications for future financial sustainability.

The Strategy sets the framework for all aspects of the PCC's capital and investment expenditure.

Recommendation

It is recommended that the Commissioner:

- I. Adopts the Capital Strategy 2022/23 to 2025/26.
- II. Approve the Capital Programme as set out at Appendix 2 and authorise the Joint Chief Finance Officer to undertake the appropriate financing.
- II. Approve the Prudential Indicators as set out at Appendix 3.

Northumbria Police and Crime Commissioner

I hereby approve the recommendations above.

Signature

Date 24/05/ 2022

Police & Crime Commissioner for Northumbria

CAPITAL STRATEGY

2022/23 – 2025/26

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Police & Crime Commissioner for Northumbria

Capital Strategy 2022/23 – 2025/26

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1. Introduction to the Capital Strategy

- 1.1 The Prudential Code for Capital Finance in Local Authorities requires local authorities to have in place a Capital Strategy; the Local Government Act 2003 classifies Police and Crime Commissioners as local authorities. The Capital Strategy is intended to give a high level overview of how capital expenditure, capital financing and treasury management activity contribute to the provision of services along with an overview of how associated risk is managed and the implications for future financial sustainability.
- 1.2 The Capital Strategy forms a key part of the Police and Crime Commissioner's overall Corporate Planning and Governance Framework. It sets out the long-term context in which capital expenditure and investment decisions are made and it provides a mechanism by which the Commissioner's capital investment and financing decisions can be aligned over a medium-term planning horizon.
- 1.3 The Strategy sets the framework for all aspects of the Commissioner's capital and investment expenditure, including: Planning, outcomes, prioritisation, management, funding and repayment. It forms a key part of the Commissioner's Medium Term Financial Strategy (MTFS).
- 1.4 There are three main areas of spend which feature within the Capital Programme:
- Building Schemes
 - Information Technology and Digital Transformation
 - Vehicle Fleet and Equipment.

Force plans demonstrate the requirements within the expenditure categories shown and how they relate to the Force's and Commissioner's policing plans.

2. Objectives of the Capital Strategy

- 2.1 The key aims of the capital strategy are to:
- Demonstrate that capital expenditure and investment decisions are taken in-line with service objectives and properly take account of stewardship, value for money, prudence, sustainability and affordability.
 - Set out the long-term context in which capital expenditure and investment decisions are made and give due consideration to both risk and reward and impact on achievement of Force objectives.
 - Provide a framework within statutory legislation that gives due consideration to risk and reward and ensures that all new capital investment is aligned with the priorities set out in the Police and Crime Plan and the National Strategic Policing Requirement.
 - Set out how capital requirements are identified, programmed and prioritised.
 - Consider options available for funding capital expenditure and how resources may be maximised to deliver the required level of investment and determine an affordable and sustainable funding policy framework, whilst minimising the ongoing revenue implications of any such investment.
 - Identify the resources available for capital investment over the MTFS planning period.
 - Ensure the strategy has an overall balance of risk on a range of investments over the timespan, type of investment and rate of return.
 - Establish effective arrangements for the management of capital expenditure including the assessment of project outcomes, budget profiling, deliverability, value for money and security of investment.

- Deliver projects that focus on delivering the long-term benefits to policing in Northumbria and the priorities set out in the Commissioner’s Police and Crime Plan:

Police and Crime Plan 2021 to 2025

Fighting Crime	1. Anti-social behaviour 2. Reducing crime
Preventing Crime	3. Preventing violent crime 4. Neighbourhood policing
Improving Lives	5. Support for victims 6. Tackling domestic abuse and sexual violence

3. Governance of the Capital Programme

3.1 Governance processes are in place and adhered to, following financial regulations to ensure that available resources are allocated optimally and deliver value for money. Capital programme planning and financing is determined in parallel with the service and revenue budget planning process, within the framework of the MTFS. These include:

- The Police and Crime Commissioner is responsible for approving the Medium Term Financial Strategy (MTFS); Treasury Management Strategy; Capital Strategy; Revenue Budget and Capital Programme, and for approving changes to the programme.
- The Executive Team Meeting (ETM) receives and reviews the draft capital programme requirements as part of the budget setting annual process, including new business cases and can make recommendations to the PCC for capital investment to be included in the MTFS.
- The Commissioner’s Joint Business Meeting (JBM) which monitors performance against the capital programme including capital financing, on a quarterly basis.
- The Joint Independent Audit Committee (JIAC) which is responsible for scrutiny of the Treasury Management Statement and Treasury Strategy, including monitoring performance against the prudential indicators through the mid-year review and annual reports.

4. Capital Expenditure

4.1 The Commissioner accounts for capital expenditure in-line with the CIPFA definition as set out in Appendix I.

4.2 The accounting policies applied in respect of property, plant and equipment, intangible assets and investment property are set out in detail in the Police and Crime Commissioner for Northumbria Statement of Accounts 2020/21 (Notes to the accounts – Accounting Policies):

[PCC Accounts Link](#)

4.3 The capital programme is established to support the key enablers within the Northumbria Strategy 2025 and help deliver the strategic objectives of Northumbria Police.

Strategy 2025 Key Enablers	Strategic Objectives
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<ul style="list-style-type: none"> ▪ Investment in Technology ▪ Achieving Business Sustainability ▪ Strengthening Partnerships and Collaboration ▪ Enhancing the Capacity, Capability and Wellbeing of our Workforce ▪ Leadership and Culture ▪ Embedding Customer Services 	<p>Protect the vulnerable – Protect vulnerable victims and pursue priority offenders</p> <p>Outstanding organisation – We are efficient, inclusive, wellbeing focused and develop our people</p> <p>Lead through intelligent policing – Use new technology and data to reduce harm, keep the public safe and to manage threat and risk</p> <p>Investigations – Deliver quality investigations and support to victims of crime</p> <p>Crime and disorder – Prevent crime & disorder through problem-solving and partnership working</p> <p>Engaged communities – Work with our communities to maintain trust & confidence</p>
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4.4 The Police and Crime Commissioner’s Capital Programme 2022/23 to 2025/26 is set out at Appendix 2. This summarises the agreed investments within the three key areas of: Building Schemes, Information Technology and Digital Transformation, and Vehicle Fleet and Equipment.

4.5 The Police and Crime Commissioner has not engaged in any commercial investments and has no non-treasury investments.

4.6 The Police and Crime Commissioner has no plans to make use of the direction issued by Ministry of Housing Communities and Local Government (MHCLG) for the flexible use of capital receipts (to fund projects designed to generate ongoing savings and / or transform service delivery) over the medium term.

4.7 The revenue impact of the capital programme, including the revenue implications of capital financing costs associated with prudential borrowing, are fully reflected within the revenue budget 2022/23 and MTFs forecast to 2025/26.

5. Capital Financing

5.1 The PCC has adopted the ‘Prudential Code for Capital Finance in Local Authorities’ (The Code). This gives discretion over the funding of capital expenditure especially with the freedom to determine, within the regulatory framework of the Code, the level of borrowing the PCC wishes to undertake to deliver its capital plans and programmes. Under the provisions of the Prudential Code, the PCC can invest in a capital programme provided its capital spending plans are ‘affordable, prudent and sustainable’. Under most forms of capital funding the cost of providing assets ultimately falls on revenue budgets, therefore it is the long term revenue budget position that is the ultimate constraint.

5.2 The Capital Programme and planned financing arrangements are reflected within the PCC’s Treasury Management Strategy, which is subject to review and scrutiny by JIAC and approved by the Commissioner annually.

5.3 The PCC identifies available sources of funding for the Medium Term Capital Programme, including the identification of potential capital receipts from the disposal of property.

5.4 The sources of funding available to the PCC to finance capital expenditure include:

- Capital grants and third party contributions.
- Capital receipts.

- Revenue contributions.
- Prudential borrowing.

6. Treasury Management

6.1 The PCC for Northumbria has delegated responsibility to the Chief Finance Officer (CFO and section 151 officer) for the Treasury Management function and the undertaking of investment and borrowing on behalf of the Commissioner. The Chief Finance Officer (CFO) in turn has delegated the day-to-day management of the Treasury Management function to the Head of Finance.

6.2 The Commissioner uses Link Group, Treasury Solutions as its external treasury management advisers.

6.3 Scrutiny of the Treasury Management Strategy, policies and procedures and treasury management performance (via annual and mid-year reports) is delegated to the Commissioner's JIAC.

6.4 The Commissioner's Treasury Policy 2022/23 to 2025/26 details the overarching approach to the provision of Treasury Management which includes the Treasury Strategy, Investment Strategy and appropriate delegations. The Treasury Policy and Strategy and Annual Report are published annually as Key Decisions on the OPCC website.

6.5 The Treasury Strategy for 2022/23 to 2025/26 covers the specific activities proposed over the medium-term in relation to both borrowing and investments and ensures that a wide range of advice is taken to maintain and preserve all principal sums, whilst obtaining a reasonable rate of return, and that the most appropriate borrowing is taken.

7. Balanced Portfolio Approach

7.1 Capital grant funding from government has been reduced to an insignificant amount over recent years and from 2022/23 has been further reduced to nil. Capital Receipts available over the MTFS period are estimated at only £22.728m and therefore the majority of spend will be financed through prudential borrowing, which must be repaid from the revenue budget over future years based on the useful life of assets.

7.2 Capital Receipts will therefore be used prudently across the MTFS period to manage overall capital investment and limit the impact on revenue budgets. Receipts will be applied mainly in 2022/23 to support the concentration of capital spend profiled in that year. The remainder will be applied in 2023/24 to finance short-life assets (up to 3 years).

7.3 Where Capital Receipts are used in a particular year, resources will be allocated to programmes based on asset values to manage the long-term yield and revenue implications. Capital Receipts will therefore be focused on shorter life assets (e.g. vehicles, ICT schemes and equipment) and prudential borrowing used to support longer term assets (e.g. land and buildings). Receipts will be allocated to finance the programme in the most economical way to minimise the cost impact on the revenue budget in relation to Minimum Revenue Provision (MRP), informed by the overall requirements and context of the Medium Term Financial Strategy (MTFS).

7.4 All investments will need to reflect the full development purchase costs, including property taxes and fees, where applicable. Business cases should give appropriate consideration to lifetime costs (both revenue and capital) and income attributable to the proposals. Where necessary, specialist advice is to be taken around the treatment of VAT and other related taxes such as SDLT (Stamp Duty Land Tax).

7.5 The programme will include grant, debt, and asset investment that is robustly secured, in a legally binding manner with appropriate cash flow provisions.

7.6 Debt funding can range from short-term cash flow support through to longer-term borrowing from the Public Works Loans Board (PWLB) and other borrowing as specified within the Treasury Policy Statement and Treasury Strategy 2022/23 to 2025/26. Internal borrowing through the use of reserve and general fund cash balances is applied where funds are available, rather than placing these as investments. This is due to the cost of borrowing generally being higher than the investment income that could be earned.

Extract from the CIPFA Code of Practice on Local Authority Accounting 2021/22:

Property, Plant and Equipment

Recognition

4.1.2.18 The cost of an item of property, plant and equipment falling under this section of the Code shall be recognised (and hence capitalised) as an asset on a local authority Balance Sheet if and only if:

- It is probable that the future economic benefits or service potential associated with the item will flow to the authority; and
- The cost of the item can be measured reliably.

An item of property, plant and equipment shall only be recognised if it meets the definition of an asset in paragraph 2.1.2.31.

4.1.2.19 Costs that meet the recognition principle in paragraph 4.1.2.18 include initial costs of acquisition and construction, and costs incurred subsequently to add to, replace part of, or service the asset.

4.1.2.20 Subsequent costs arising from day-to-day servicing of an asset (i.e. labour costs and consumables), commonly referred to as 'repairs and maintenance', should not be capitalised as they do not meet the recognition principle in paragraph 4.1.2.18 because the expenditure does not add to the future economic benefits or service potential of the asset. Rather the expenditure maintains the asset's potential to deliver future economic benefits or service potential that it was expected to provide when originally acquired.

Intangible Assets

Recognition

4.5.2.3 An intangible asset shall be recognised if it is probable that the expected future benefits attributable to the asset will flow to the authority, and the cost of the asset can be measured reliably. An intangible asset shall be measured initially at cost.

4.5.2.4 Expenditure incurred on an intangible asset after it has been recognised will normally be charged to Surplus or Deficit on the Provision of Services as incurred. Only rarely will subsequent expenditure meet the recognition criteria in the Code. Where this occurs, an authority shall recognise the expenditure in the carrying amount of the intangible asset. Further details can be found in IAS 38 (see paragraphs 16 to 18).

Capital Programme

Appendix 2

Capital Expenditure

- The following table provides a summary of the four-year capital programme:

Capital Estimates	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Total £000
Building Works	9,385	5,735	3,954	5,222	24,296
Information Technology and Digital Transformation	13,733	6,052	7,184	8,830	35,799
Vehicles and Equipment	7,974	6,049	3,242	2,748	20,013
Total	31,092	17,836	14,380	16,800	80,108

- Key areas to note in the proposed programme are:
 - Building Schemes** – The Force has a programme of refurbishment and adaptation aimed at improving the condition of the estate with a focus on staff wellbeing as well as being able to fully accommodate the Uplift in officer numbers.
 - Information Technology and Digital Transformation** – The Force has a number of significant improvement schemes to deliver change and efficiency through transformation which includes considerable investment in IT and digital infrastructure. The Force have commenced and are continuing with a programme of replacing IT infrastructure which includes the replacement of all core operating systems; investment in data and analytics; and the future implementation of the National Emergency Services Network (ESN) within Northumbria.
 - Vehicles and Equipment** – Continued planned investment in the replacement of force vehicles, in accordance with delivery of the rolling programme of fleet investment within a challenging climate. The 2022/23 budget includes slippage of £2.703m in vehicles from the 2021/22 capital programme due to world-wide supply chain shortages and some significant price increases. The provision and upgrading of personal issue equipment including Taser capability, body-worn video and body worn armour replacement. Ensuring those who protect us are kept safe, and those who threaten our safety face well-equipped officers.

Capital Financing

- The following table sets out the proposed capital financing plans for the four-year capital programme:

Capital Estimates	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000	Total £000
Forecast Expenditure	30,842	17,836	14,380	16,800	79,858
Financed by:					
Grants and Contributions	668	295			963
Capital Receipts	21,091	1,637			22,728
Use of Reserves (ESN Reserve)	-	-	-	2,600	2,600
Prudential Borrowing	9,333	15,904	14,380	14,200	53,817
Total Financing	31,092	17,836	14,380	16,800	80,108

- Total capital expenditure over the four years is estimated at £80.108m. Capital grant funding from government has been reduced to nil from 2022/23. Capital receipts available over the MTFs period are estimated at only £22.728m and therefore the majority of spend will be financed through prudential borrowing, which must be repaid from the revenue budget over future years based on the useful life of assets.

- Capital Receipts will be used prudently across the MTF5 period to manage overall capital investment and limit the impact on revenue budgets. Receipts will be applied mainly in 2022/23 to support the concentration of capital spend profiled in that year. The remainder will be applied in 2023/24 to finance short-life assets (up to 3 years).
- The Emergency Services Network (ESN) reserve balance of £2.600m will be applied to support the capital costs of ESN implementation in Northumbria in 2025/26.
- Prudential borrowing will provide the remaining requirement for capital financing over the medium-term. The costs of borrowing and repayment are fully reflected in the revenue budget over the medium term. Affordability of the capital programme is further considered as part of the Prudential Indicators approved by the Commissioner on an annual basis.

Prudential Indicators

In line with the requirements of the CIPFA Prudential Code for Capital Finance, the various indicators that inform whether capital investment plans are affordable, prudent and sustainable, are set out below.

Authorised Limit for External Debt

There are two limits on external debt: the 'Operational Boundary' and the 'Authorised Limit'. Both are consistent with the current commitments, existing plans and the proposals in the budget report for capital expenditure and financing, and with approved treasury management policy statement and practices.

Authorised Limit - this represents a limit beyond which external debt is prohibited. It reflects the level of external debt which, while not desired, could be afforded in the short term, but is not sustainable in the longer term.

Operational Boundary - this is the limit beyond which external debt is not normally expected to exceed. In most cases this would be a similar figure to the Capital Financing Requirement (CFR), but may be lower or higher depending on the levels of actual debt.

The key difference between the two limits is that the Authorised Limit cannot be breached without prior approval of the PCC. It therefore includes more headroom to take account of eventualities such as delays in generating capital receipts, forward borrowing to take advantage of attractive interest rates, use of borrowing in place of operational leasing, "invest to save" projects, occasional short term borrowing to cover temporary revenue cash flow shortfalls, as well as an assessment of risks involved in managing cash flows. The Operational Boundary is a more realistic indicator of the likely position.

Authorised Limit for External Debt

	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000
Borrowing	175,000	180,000	180,000	180,000
Other Long Term Liabilities	0	0	0	0
Total	175,000	180,000	180,000	180,000

Operational Boundary for External Debt

	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000
Borrowing	155,000	160,000	160,000	160,000
Other Long Term Liabilities	0	0	0	0
Total	155,000	160,000	160,000	160,000

The latest forecast for external debt indicates that it will be within both the authorised borrowing limit and the operational boundary set to 2025/26. The maturity structure of debt is within the indicators set.

Upper and Lower Limits for the Maturity Structure of Borrowing

The upper and lower limits for the maturity structure of borrowing are calculated to provide a framework within which the Commissioner can manage the maturity of new and existing borrowing to ensure that debt repayments are affordable in coming years.

Maturity structure of borrowing – these gross limits are set to reduce the Commissioner’s exposure to large fixed rate sums falling due for refinancing, and are required for upper and lower limits. The limits do however cover variable as well as fixed rate debt. The maturity structure of borrowing set out below applies to all borrowing by the Police and Crime Commissioner, both fixed and variable.

	Upper Limit	Lower Limit
Under 12 months	60%	0%
12 months and within 24 months	40%	0%
24 months and within 5 years	40%	0%
5 years and within 10 years	40%	0%
10 years and above	80%	0%

Upper Limit on Principal Amounts Invested Beyond 365 Days

The purpose of the upper limit on principal amounts invested beyond 365 days is for the Commissioner to contain the exposure to the possibility of loss that might arise as a result of having to seek early repayment or redemption of principal sums invested.

Upper limit on principal amounts invested beyond 365 days	2022/23 £000	2023/24 £000	2024/25 £000	2025/26 £000
Investments	15,000	15,000	15,000	15,000

Gross Debt and Capital Financing Requirement (CFR)

In order to ensure that over the medium term debt will only be for a capital purpose, the Police and Crime Commissioner should ensure that debt does not, except in the short term, exceed the total of capital financing in the previous year plus the estimates of any additional capital financing requirement for the current and next two financial years.

If in any of these years there is a reduction in the capital financing requirement, this reduction is ignored in estimating the cumulative increase in the capital financing requirement which is used for comparison with external debt.

This is a key indicator of prudence. Where the gross debt is greater than the capital financing requirement the reasons for this should be clearly stated in the annual treasury management strategy.

Gross Debt and CFR	2022/23	2023/24	2024/25	2025/26
	£000	£000	£000	£000
Forecast Borrowing as at 31 March	90,969	104,579	110,297	114,537
Capital Financing Requirement as at 31 March	118,718	123,748	125,867	127,251
Amount of borrowing (Over) / Under CFR	27,749	19,169	15,570	12,714

Forecast borrowing is within the CFR estimates for 2022/23 to 2025/26.

Affordability

The impact of the capital programme on the revenue budget is shown in the table below:

Affordability	2022/23	2023/24	2024/25	2025/26
	£000	£000	£000	£000
Revenue Budget	339,332	356,500	362,200	368,200
Capital Expenditure	31,092	17,836	14,380	16,800
Capital Financing Requirement as at 31 March	118,718	123,748	125,867	127,251
Interest Cost	2,990	3,090	3,190	3,290
Minimum Revenue Provision	10,824	10,874	12,261	12,816
Revenue Financing Costs	13,814	13,964	15,451	16,106
Ratio of financing cost to revenue stream %	4.07%	3.92%	4.27%	4.37%

Debt Liability Benchmark

In addition to the prudential indicators set out above a new debt liability benchmark treasury indicator will be adopted in 2022/23 to support the financing risk management of the capital financing requirement (CFR).

MRP Statement

Appendix 4

The MRP charge for 2022/23 for capital expenditure incurred before 01 April 2008 (prior to the new regulations) or which has subsequently been financed by supported borrowing will be based on the previous regulatory method of Capital Financing Requirement at a minimum of 4% of the opening balance less prescribed adjustments.

For all unsupported borrowing, exercised under the Prudential Code, the MRP Policy is based on the Asset Life Method. The minimum revenue provision will be at equal annual instalments over the life of the asset. The first charge will not be made until the year after the asset becomes operational.