**Specialist Domestic Abuse Advisors: Risk Management Desk (RMD) Control Room Project: July 2021-March 2022**

**Expression of Interest Form**

**Please refer to the funding guidance document and the EOI guidance document when completing this EOI Form**

**Contact Details**

Please provide the name and full contact details of your organisation, as the Lead provider?

**Capacity to Deliver: Single Agency or Partnership/Consortium**

As lead provider, please tick below to indicate if you will be delivering the staffing element of the scheme on your own (as a single agency) or in partnership with other DA services?

🞏 On my own (single agency)

🞏 In partnership with other DA services

**If in partnership, please provide the names and contact details of any services you, as the lead provider, are collaborating with**

**Area:**

Please tick if your expression of interest is for:

🞏 North of Tyne Control Room RMD (Newcastle, North Tyneside, Northumberland)

🞏 South of Tyne Control Room RMD (Sunderland, South Tyneside and Gateshead)

**Expertise & Experience: Service Overview**

Please provide a short description of your service, staffing numbers and main areas of service delivery. If this is a partnership/consortia approach, please provide the same brief information for each partner agency

**Experience and understanding of the requirements of this pilot:**

Please evidence of your understanding of the requirements and your suitability for this partnership agreement including experience of delivering similar types of interventions *(e.g. offering specialist DA advice via phone at a point of crisis)* Please include experience of any partner agencies if applicable

**Experience: Rotas**

Please evidence your experience of setting and managing staffing rotas

**Capacity to Deliver: Project Delivery and Staffing**

Please tick the relevant box according to agree to the staffing requirements and to indicate whether you are providing the service North or South of Tyne?:

🞏 We agree to ensure there are 2 domestic abuse specialists on the risk management desk **North** of Tyne 2 nights a week as follows: Fridays 6pm – 11pm and Saturdays 6pm – 11pm

🞏 We agree to ensure there are 2 domestic abuse specialists on the risk management desk **South** of Tyne 2 nights a week as follows: Fridays 6pm – 11pm and Saturdays 6pm – 11pm

**Capacity to Deliver: Staffing Numbers**

Please state the total number of experienced domestic abuse specialists you will be able to draw on for this project to ensure the rotas are adequately staffed during the pilot period?

**Service Outcomes: Data and Monitoring**

Please evidence your experience of data collection and analysis to demonstrate the impact of interventions

**Service Outcomes: Proposed Key Measures / Data**

🞏 Please tick to confirm that you will collate and report on the relevant output and outcomes data, as described in service specification, to demonstrate the impact of the project

Please identify if you think will are any other key output and outcomes data / measures not covered in the specification that you would wish to collect to inform the bi-annual outcomes report?

**Project Mobilisation and Oversight**

Please tick to confirm that you agree to be part of the steering group (including your delivery partners if applicable) alongside a commitment to develop and refine the project

🞏 As lead provider (and partners if applicable) we agree to attend the steering group meetings

🞏 As lead provider, we agree to help develop and refine the pilot alongside Northumbria Police so that it best utilises the time of the SDAA workers

**Project Risks**

Please provide a brief outline of any key delivery risks (including covid-19) for this work and how these would be managed and mitigated by your service?

**Capacity to Deliver and Understanding of the specification: Mobilisation Timescales and Anticipated Start Dates**

Please provide estimated milestone dates for when you will expect to have the following mobilisation tasks completed:

🞏 Expected date to produce and manage the simple rota system………………..

🞏 Expected date to produce a support services information pack for the SDAA staff that must include the DA service offer in the 3 local authority area covered by your control room, plus out of hours contact details for key services and relevant referral forms……………………

🞏 Expected date to develop the forms to capture your output and outcomes data………………

🞏 Expected date to agree the referral process into other specialist services (in cases where the SDAA worker is speaking to a victim/survivor from a neighbouring area. ………………………

🞏 Expected date to start the deployment of staff to the control room RMD ………………………

🞏 Expected date to produce a simple bi-annual impact report for the OPCC and Northumbria Police………………………………………

**Summary - Project Delivery, Staffing and Costs.**

**These are showstopper questions**

Please confirm your agreement to deliver the scheme within the available budget and in line with the specification.

🞏 We confirm that all participating organisations are specialist domestic abuse service services whose core business is supporting adult victims/survivors of domestic abuse.

🞏 We confirm that our expressions of interest has come from the lead provider who agrees to fulfil the requirements within the specification.

🞏. We confirm that as the lead provider we will be responsible for the scheme co-ordination as set out in the specification; and ensuring the scheme is always staffed by suitably experiences workers on a rota basis (using staff from the lead provider or by working in partnership with other DA services if applicable).

🞏 We agree to provide 138 shifts per year (per control room) at an enhanced hourly rate of £25 an hour for each 5 hour shift. This rate is inclusive of: all staffing costs; associated on-costs and management costs; and s contribution to mainstream specialist provision which also includes brief call-backs the following day to any victims spoken to whilst on shift who said they want to engage in on-going support

🞏 We agree to ensure there are 2 domestic abuse specialists on the risk management desk **in the North control room or South control room (delete as appropriate)** as follows: Fridays 6pm – 11pm and Saturdays 6pm – 11pm

🞏 We agree to use the grant of £4,000 to co-ordinate the scheme which is inclusive of: costs to develop and manage the rota; develop the information pack on the specialist DA support offer and key out of hours contact info for their control room area; agree the referral process into neighbouring specialist services; and routinely collate and analyse data on outputs and outcomes for the bi-annual outcomes report.